

NIHR Cochrane Review Group Infrastructure Award

Annual Report for 2011

Reporting period for activity and outputs: 1 Jan 2011 to 31 Dec 2011.¹

Report submission date: by 1 May 2012 (latest).

Please use this form only for your NIHR Infrastructure Award annual report and return it by email attachment as a Word document using the filename format: [abbreviated name of your Cochrane Review Group] Annual Report 2011.

Name of Cochrane Review Group:	Pain, Palliative and Supportive Care
Name of host institution:	Oxford University Hospitals

Contact details:	Name	Email address	Telephone no.
Host institution Finance Officer	Jonathan Ngalane	Jonathan.Ngalane@ouh.nhs.uk	01865 572931
Co-ordinating Editor	Christopher Eccleston	c.eccleston@bath.ac.uk	01225 386439
Managing Editor	Jessica Thomas	jessica.thomas@ndcn.ox.ac.uk	01865 225762

2a. What formal training in the conduct of systematic reviews has been provided by staff at the editorial base? ⁷

One of our Editors on-site, Sheena Derry, continues to mentor new authors to write systematic reviews. This has been on-going since the three-year NIHR project grant their team were awarded and has introduced approximately 26 new authors (with reviews published or submitted) to Cochrane.

In May 2011 the Managing Editor (ME) facilitated at the UKCC Irish Fellowship training day at the UK Cochrane Centre in Oxford.

2b. What Cochrane-related training have staff of the editorial base received, and how has it been provided?

In February 2012, the ME and the Assistant Managing Editor (AME) attended Archie workflows training at the UK Cochrane Centre. The Co-ordinating Editor (Co-Ed), ME, and AME attended the Madrid Colloquium and were able to participate in meetings relating to their role as well as attend specific workshops related to their role. The ME also attended the UK Cochrane meeting in Loughborough in 2012 on behalf of the group and attended the ME meeting and workshops.

3 What outputs have been accomplished during the reporting period?

[Please complete the tables A – G provided in the appendix. If your CRG is associated with a NIHR Cochrane Programme Grant, you **must list separately** those reviews and review updates undertaken as part of that programme.]

Attached as Appendix 1

Please state your 2010 impact factor (as provided by Wiley) here: 6.309

We're particularly proud of this impact factor as our review group has the second highest impact factor amongst all 53 review groups worldwide. As well as this, we have the highest impact factor of any Pain journal currently in publication.

4. What progress has been made against each objective in your business plan?

[Please provide a short statement under each objective, identifying success against each objective as set out in your Business Plan. Suggested maximum of half an A4 page for each objective]

Attached as Appendix 2.

⁷ Please include any significant training (eg workshops, courses etc) provided to those contributing to Cochrane reviews and other systematic reviews, but exclude occasional 1:1 support of authors of your reviews.

5. What approaches have you taken to the prioritisation of reviews? a) and b) below are examples of some methods of prioritisation, please provide your own examples of prioritisation of reviews. Please note that data from all CRG's may be used by the NIHR to highlight prioritisation methods in Cochrane.

a) Monitoring the Cochrane Review Group portfolio for reviews to address a known and important uncertainty when new titles, or updates, are suggested.

b) Links with stakeholders outside Cochrane e.g. NICE guideline groups and registration as a guideline stakeholder.

Our Field Editors, who have been working with us since January 2010, are responsible for the different sections of our scope, i.e. Pain (acute and chronic), Palliative (and supportive), Headache and Psychosocial. These Field Editors are responsible for ensuring that their scope area has priority titles listed and often seek new authors to work on these titles where possible.

As a review group we held a Field Editor meeting in February 2012 where priorities within the different scope areas were agreed and approved. The new titles and titles in need of an update are now published on our website. Also, where possible, our Field Editors seek new review author teams to take on these titles.

One of our Editors, Sheena Derry, has been working for us one day a week during 2011/12 as an Assistant Managing Editor, specifically looking at updating reviews: how to prioritise them, when to make stable, when to withdraw them as well as supporting authors to update them. This has been a very successful and useful project for the group and the some of the results of this project should be seen in Appendix 1 which show the amount of reviews we have been able to make stable for a period of at least five years.

Our Chronic Pain Editor conducted a Delphi scoping search this year on Neuropathic pain by contacting known International experts in the field to comment on titles that were needed in Neuropathic pain. It is hoped that we may be able to identify funding for this list of titles.

Our Chronic Pain Editor is also in communication with SIGN and is working on a Chronic pain guideline they're producing. As well as this both our Palliative Care Field Editor and our Headache Field Editor are regularly involved in the consultation of related guidelines that are being developed.

6. What arrangements have been in place over the past year for development and appraisal of editorial base staff employed using NIHR funding?

We have appraisals included in our objectives for this five year plan. Unfortunately due to our increased workload we haven't succeeded in conducting the appraisals during 2011 but they are scheduled for April/May 2012.

7. Please provide any further information you wish to give that is not covered elsewhere in the report

We have no further additional information to report.

Certified as correct by:

Coordinating Editor: Christopher Eccleson

Date:

Address:

Cochrane Pain, Palliative and Supportive Care Review Group, Centre for Pain Research, University of Bath, Claverton Down, Bath BA2 7AY

Email:

c.eccleston@bath.ac.uk

Telephone number:

01225 386439

Institution's Finance Officer: Jonathan Ngalane

Signature:

Date:

Please return the completed form by email attachment to Ria Osborne at NETSCC (SRPinfo@southampton.ac.uk), **by 1 May 2012 at the latest. Due to the deadline for preparing a management report for the Systematic Reviews Programme Advisory Group, extensions to this deadline cannot be granted.**

NB: The fully signed "wet-ink" signature page **MUST** be received by **22 May 2012**. Please send to:

Ria Osborne, Programme Manager
NETSCC
Alpha House, Enterprise Road
University of Southampton Science Park
Chilworth
Southampton
Hampshire
SO16 7NS